

Print Student Name _____

TJHSST SUMMER SCHOOL
REGISTRATION CHECK LIST

Please note that the registration form requires the completion of the Course Code, Course Title, and Fee on the top line. You may not register for more than one full credit.

If you are registering for more than one course, make sure that the courses are not offered on the same dates.

- REGISTRATION FORM --. **PARENT SIGNATURE REQUIRED; entire form must be filled out including expulsion information box required by Fairfax County Public Schools.**
- PAYMENT for course. Tuition charges are listed with course descriptions. Checks must be made out to FCPS Adult Education. Even though there is a block on the Registration Form indicating cash payment, NO CASH will be accepted, but credit cards may be used. Refunds, with a written request, are available until July 9 with a \$15 processing fee; no refunds will be given for requests received after July 9. Applications for reduction in tuition are available through the FCPS Office of Summer Programs.
- REGISTRATION CHECK LIST (**this form**). **MUST BE SIGNED BY BOTH STUDENT AND PARENT.** Your signature indicates agreement with all stipulations below.
- Registration forms will be accepted and processed at TJHSST April 9 through April 20. Completed registration packets can be dropped off at the main office or mailed to the school, but they must be received no later than 4 pm on April 20, 2007. No exceptions. There will be no priority given to the order in which the registration packets are received. All packets will be processed and reviewed after April 20, 2007. Course offering is dependent upon enrollment and enrollment is dependent on a space available basis. Confirmation of registration will be provided on or before May 15, 2007.
I understand that:

1. Class dates are July 9 - August 9, 2007.
2. **More than 2 days (720 minutes) missed (regardless of reason) will result in student withdrawal from class. No credit will be awarded. Absences include time accumulated for tardies and early departures. Plan to attend the entire time (July 9 – August 9); do not request to leave early for family vacations, weddings, etc. A day in summer school equals a week during the school year. TJ Summer School is bound by FCPS regulations which require attendance on the last two days of summer school; do not request those two days off.**

If you know you cannot attend summer school for its duration, please do not register.

3. Chemistry and World History/Geography I will have SOL exams in August. **You must be present for the exam; do not ask to take it early or late, as there is no leeway on the SOL administration date.**
4. **No transportation is available.**
5. The class hours are 8:00 am - 2:20 pm for all credit courses except Chemistry which are 8:00 – 3:20. Hours for Senior Science and Technology Research vary according to the mentor's hours. Arrive on time and depart promptly. Supervision is not provided before or after hours.
6. All Fairfax County Public Schools' rules and regulations are in effect. If you need an additional copy or clarification of Student Responsibilities and Rights (FCPS Regulation 2601), provided to you in the fall, 2006, please call 703-750-5019 to request a copy.

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REGULATION 2601.16P

The *Student Responsibilities and Rights* booklet does not apply in its entirety to summer school attendance. The following notice shall be provided to all summer school students as part of their orientations.

Summer school attendance is a privilege, and, accordingly, students are expected to comply with the rules of conduct as outlined in the current version of Regulation 2601P, *Student Responsibilities and Rights* (SR&R). The parents of any student suspended from summer school may request an initial review by the summer school principal and may follow this with a written appeal to a designated hearing officer for the cluster. The designated hearing officer for the cluster may elect to schedule a hearing on the appeal or may decide the appeal based on an examination of the written record. The decision at that level shall be final. More than two cumulative days of absence, for any reason (including disciplinary action), will result in withdrawal from summer school.

Violations of the *Student Responsibilities and Rights* during the summer school program may also result in expulsion from all FCPS programs (including the regular term). In the case of an expulsion recommendation, the expulsion procedures outlined in the current version of Regulation 2601P, *Student Responsibilities and Rights*, will be applicable.

Parent Signature

Date

Student Signature

Date